

Quiltville Trunk Shows, Lectures & Workshops Contract

A signed copy of this document must be part of any agreement between Bonnie Hunter and your group. I prefer using this contract, even if your guild has its own. There may be variances between different contracts and I need the guild to follow the information contained in this contract.

Please contact Bonnie to set preliminary dates and to reserve your spot in Bonnie's schedule. However, her schedule may change without notice until a contract is received.

All requested information must be filled out, signed by you, and returned to Quiltville as soon as your dates are agreed upon to hold your dates.

Please note, prices are set upon returning the completed contract to Bonnie. A signed contract locks in your dates and fees.

Minimum visit: 2 workshops.

If your guild has not sent in the contract, and prices change, your guild will be responsible for the fees current at the time of contract submission.

Venue Qualifications: I will be selling books and merchandise at my workshops and lectures. Your venue *MUST* allow this. Please double check before booking your venue. No exceptions.

Thank You!

Bonnie Hunter

136 Teague Ct

Winston Salem NC 27107

Cell (336)749-3202 Email: Quiltville@gmail.com

Guild/Organization: _____

Representative: _____

Street Address: _____

City, State ,Zip: _____

Contact phone: _____

Contact email: _____

This contract is entered into between _____ (guild or organization) and Bonnie Hunter, Quiltville.com

Lecture: Date: _____ Time: _____
Program: _____

LOCATION of LECTURE: Please include name of building, street address, zip and phone number: _____

Workshops:

Date: _____ Time: _____ Workshop: _____

Date: _____ Time: _____ Workshop: _____

Date: _____ Time: _____ Workshop: _____

LOCATION of WORKSHOP: Please include name of building, street address, zip and phone number: _____

Bonnie is responsible for sending any necessary supply lists for classes/workshops. Many class requirement lists are available under their class descriptions at <http://quiltville.blogspot.com/p/lectures-workshops.html>

Samples are not available for shipping ahead at this time due to my heavy travel schedule. I need my quilts with me to show at other guild engagements.

Most lectures are illustrated with actual quilts, not slides. I will need two "holders" and two "folders" to handle quilts and a table to lay quilts on and a table for book signing elsewhere in the room.

If I am flying to your guild, a quilt stand to hang my "demo quilt" will be needed as well.

If I am flying to your location, I will be bringing 2 50lb bags of quilts as "checked baggage" and my clothes in a carry on. I prefer to show REAL QUILTS instead of a computer power point show.

Fees through Dec 31, 2019:

Trunk show/Lecture: \$650 plus expenses

Full Day Workshop: \$850 plus expenses

Half Day Workshop: \$750 plus expenses

Fees for all workshops are based on a class load of up to 24 students, but I welcome larger classes to reach more people! If you have more than 24 students, there is an additional fee of \$35.00 for each student over 24. Maximum number of students: 50. If you have the space, let's fill it up!

Expenses may also include the cost of any printing of instruction sheets. A receipt will be provided with invoice to your guild. In most cases, instruction sheets can be downloaded via the internet and printed

by each class member, and this saves on printing expenses for everyone. Please encourage your guild to print their own. I will provide the files as needed.

Lectures and Workshops can be combined for consecutive days. Minimum booking: 2 workshops.

Please contact Bonnie for details.

- If your guild or shop is within 100 miles of Winston-Salem NC, no lodging will be required, except in the event of bad weather, but round-trip mileage is required at the current federal rate for each trip I make to you. . If you are 100 miles away and have booked more than one day with me, lodging me over night may be preferable to the mileage accrued with back and forth driving from home to your location on multiple days.
 - Locations farther than 100 miles from Winston-Salem, NC require hotel lodging and round-trip mileage at the current federal rate. Distances more than 500 miles in any direction from Winston Salem, NC may also include lodging along the way in your guild expenses if I am driving to your location.
 - Hotel Lodging: Due to allergies and sensitivities to migraine causing fragrances and chemicals, and personal dietary restrictions, a hotel is required for my stay with your group. For my safety as a single traveling woman, I need a clean and secure hotel with all the room doors on the inside hallway, accessible through a safe lobby. (Avoid hotels with all the individual room doors on the outside opening to the street or parking lot.) As I am gluten free, places with a protein based breakfast included saves time and hassle on busy class mornings. Example: Hampton Inn, Holiday Inn Express, Hilton Garden Inn.
 - I am happy to piggy-back visits with other guilds in your area. Please contact guilds within your area to see if there are any that are willing to share expenses. This helps us all!
 - For long distance trunk shows and workshops requiring airfare from Greensboro, NC, guilds are responsible for reimbursement of the purchased ticket as soon as tickets are purchased. A receipt will be provided to your guild for reimbursement. Guilds are also responsible for other expenses such as fees for checked baggage.
 - Please note that air travel may occur the day BEFORE my visit to your guild, and your guild will be responsible for my lodgings for that night. This is to ensure that both the trunk show bags and I arrive in time for your guild's meeting. I've arrived "same day" before, only to have the bags not make it with me! Air travel can be exhausting and it is difficult to give a lecture/trunk show or class the same evening after traveling all day to get to you. Please plan on an extra day where necessary.
 - If you are "piggy-backing" with another guild, your guild may be responsible for picking up the lodging for the nights between you and the guild you are "piggy backing".
- If a rental car is required for piggy-backing with another guild, the piggy backing guild or guilds will share the cost of the rental car.
- If my trunk show needs to be shipped to your location, the guild is responsible for all shipping expenses in getting the quilts to your location, and in returning them back to me in Winston Salem, NC.
 - If for any reason the guild or organization needs to cancel this contract prior to 6 months before the contracted dates, there will be no cancellation fee. If the guild cancels within 6 months of the contracted dates, the guild will be responsible for paying a \$100.00 cancellation fee.

• If there are conditions beyond our control (blizzard, hurricane, death in the family, etc) the contract may be terminated without a penalty payment assessed by either party. A rescheduling of the program may be an option. Life happens! Weddings, births, marriages, deaths, scheduling conflicts. I will do my best to keep my contract dates, but will give you at least a 6-month heads-up if I need to re-schedule my visit for any reason and I hope you understand that I have a family too!

• If this contract meets with your approval, please sign and return two copies of this contract to Bonnie Hunter **along with a self-addressed stamped envelope**. I will keep one copy for my records, sign your copy and return it to you for your records.

Please feel free to call or email me at the number listed above if you have any questions or need further clarification of this contract.

I am eagerly anticipating visiting with your guild or organization and wish to make it an enjoyable occasion for all. Until then.....Happy Quilting! Bonnie K. Hunter, Quiltville.

SIGNATURES: Guild representative: _____

address: _____ City State

Zip _____ phone number: _____ email:

Second Guild Contact: _____ phone

number: _____ email: _____