



Quiltville Inn Retreat

Introductory – Welcome Packet

We're so happy you've chosen our retreat center for your Quilting get-away! We want to ensure your group has the best possible experience so we've created this reference guide. Please take a few moments to review it to become familiar with what we have to offer at Quiltville Inn!

Retreat Address: Quiltville Inn, 12615 Wilson Hwy, Mouth of Wilson, VA 24363

About the Retreat: Check out our website At Quiltville.com and click the Quiltville Inn tab if you haven't already. This site will provide your guests/group with basic information about the retreat. We host groups of up to 12.

What to Bring: Bring quilting and sewing projects, fabric, cutting tools, sewing machine (don't forget your cords, presser feet, bobbin case and foot pedal!) and anything that you would use for sewing at home. Small travel irons at your sewing station are welcome. Some cutting mats and some rulers are provided, as are ironing stations with full sized irons. Sewing stations come equipped with comfortable ergonomic rolling task chairs and task lights.

As Quiltville Inn is a HOME (And not a barn!) we kindly ask that you leave your portable Sew Ezi tables and other folding tables at home. You may bring a small tv tray sized table for additional workspace if it doesn't cause a tripping hazard for others.

Bedding and towels are provided as are soap, body wash, shampoo/conditioner, and hair dryers.

Quiltville Inn will provide toilet paper, paper towels and paper napkins. The kitchen will also have wash cloths and dish towels and hot pads for your use.

Along with your own planned meals, please remember: Your own coffee (pods or grounds) and creamer, tea, sweetener, snacks/food, spices, (some spices are available in the kitchen spice rack) beverages, zip lock baggies, food containers, tin foil, plastic wrap etc. While we are about 25 minutes' drive to the nearest grocery store, there are a few mini-mart places within 4 miles in either direction. They have wonderful snacks, sandwiches, beverages and basics should you forget anything.

Eating out: West Jefferson, NC is about 25 minutes' drive south on Highway 16. You'll find many eateries here including a beautiful downtown with brew pubs, antique shops, specialty stores and more. Worth a visit! Also close at hand are Independence, Virginia, and Sparta, North Carolina. Wytheville VA is a 45 minute drive through the beautiful blue ridge mountains and has our closest available quilt shop, Batiks Etc. There are fun places to eat there too.

Within 4 miles of Quiltville Inn there are great local food choices available. We love the Corner Market Diner in nearby Volney, and around the corner on the NC side up highway 113 is the new Red Dog Bistro.

Arrival, Unloading and Parking: Check in time is at 10:00 am on the first day of the rental period. When you arrive, you may pull your vehicle up the side of the garage/shop to offload across the yard walkway to the back porch. Once unloaded to the porch, please move your car and park in front of or behind the Quiltville Post Office next door.

From the porch - hand carry your items in through the back door, returning wagon to the side of garage/shop when finished. Do NOT roll wagons into the house.

If we are not on hand when you arrive a door code will be provided for your group leader ahead of time.

ADA Accessibility: Quiltville Inn was built in 1884. All bedrooms are upstairs. There are no sleeping quarters on the main floor. There are steps to the front of the house and steps up to the back porch. For this reason, we are unable to accommodate guests who are unable to use stairs. We regretfully apologize that this historic home may not be the retreat for everyone. Thank you for understanding the nature of historic homes.

Retreat Rules: Please ensure your group/guests are aware of the rules outlined below:

- Your group has been granted access to the main home and land/property outside.
- Guests must be at least 18 years of age. No children/babies due to the use of sharp objects and the comfort of other guests. No day-campers or additional guests other than the 12 people under this contract.
- Quiltville Inn Retreat has a private septic system and is not connected to city sewer. It's important for guests to understand that nothing other than human waste and toilet paper is to be flushed down the toilets. Do NOT flush sanitary products, paper towels, wet wipes or similar items down the toilets.
- Quiltville Inn Retreat is a smoke-free facility. Smoking is ONLY permitted outside the retreat and away from the front/back covered porch. There is a sheltered area at the back side of the garage/shop should weather be inclement. DO NOT smoke on the porch under any circumstances. Debris (cigarette butts, matches, and packaging) must be disposed of in the receptacles provided.
- The wireless Internet service provided at the property will be used for lawful activities only. Passwords are posted inside the Inn.
- Please ensure your guests understand they can NOT dye fabric anywhere on the property or tape or pin paper/fabric to the walls and/or quilts on display. Quilts/blocks/fabric may be placed on design walls only. Do not use the washing machine/dryer for prewashing of fabrics or batting. Prewash fabrics before you arrive.
- Burning candles is not permitted on the premises unless owners/staff are present.
- NO USE OF SPRAY ADHESIVES! Please spray baste your projects at home before coming.
- If you plan on using a fusible adhesive – BRING YOUR OWN IRON and IRONING BOARD/PAD. Do not get fusible on the provided irons and ironing surfaces.
- Guests agree to maintain the property in good condition and agree to replace or pay for any loss, breakage or damage caused by the group. All damages and excess cleaning will be charged at the actual restoration costs with minimum labor charges of \$80 per hour.

- Breaks and spills should be cleaned up immediately. A vacuum, broom, dustpan, Swiffer and an assortment of cleaning supplies can be found in the laundry room and in the back entry closet near the porch entrance.

The Quilting Quarters:

- The Quilting Quarters room is set up with 12 sewing tables. Each table comes with an ergonomic task chair, cup holder and trash bag and task light and power station. If you choose to move the tables to your own layout, please put things back in their original positions/configurations before leaving.
 - If you do move the tables around, be careful of the in-floor electrical outlets... they break easily – especially if someone drags a table leg over them.
 - Power towers with 8 outlets and 6 USB ports are provided with each 2-table station. The room offers design wall space on every available wall.
- The Quilting Quarters has two dedicated cutting tables with mats. **We encourage quilters to bring their own fabric cutters/blades rulers and templates.**
- The Quilting Quarters has several pressing board or ironing board options. There are 2 dedicated extra-large pressing tables, 1 large ironing board. Dry irons are provided with each ironing surface. **DO NOT PUT WATER IN THE IRONS.** Spray bottles will be on hand for water. **We recommend you bring your own irons if you wish to put water IN the iron.**
- Music –The hallway sound bar is Bluetooth capable so you can easily listen to all your favorite playlists from your smart phone too. You may also bring a music-playing device to listen to your own selections. (Please don't forget your ear-buds!)
- A number of quilting, books are also available in the Quiltville Inn library for your enjoyment. Please don't take books home with you.

The Kitchen:

Our fully equipped kitchen is at your disposal with everything you need to prepare your own meals. We have crockpots, pots and pans, bakeware, toaster, A large Oster roaster with divided pans, and even an Instant Pot for those who are used to using one. Coffee pots (Both drip and Keurig for individual cups) dishes, silverware, serving utensils, can opener, pots pans, bakeware, crockpots, casserole dishes and more.

Alcoholic beverages ARE permissible, and wine glasses/rocks glasses are available for your use. Please drink responsibly, and do not use rotary cutters after imbibing!

Two fridges are available for your use – one with an ice maker. Two Britta water pitchers will keep you in fresh water without adding to the plastic water bottle problem. If you spill in the fridge, please wipe it up.

Note: The stove/oven is easy to forget and leave on. Please make sure you turn off appliances when not in use!

Dining: The dining room at Quiltville Inn seats 12. If you are enjoying a special dinner, please feel free to use the beautiful Magnolia china found in the china cabinet. Just note that this china has a silver rim, must be hand washed and is not microwave safe.

Bathrooms: Quiltville Inn Retreat offers three bathrooms with beautiful walk-in showers. Each is stocked with toilet paper, tissues, hand soap, toilet brush, hair dryer. Each guest will be provided a basket with a bath towel, a

hair turban towel, a hand towel, and a washcloth. Body wash, shampoo/conditioner are available in the showers, as are shower spray and a squeegee.

- For the comfort of all guests, please mist the shower walls with shower spray, and squeegee the glass shower doors after EVERY SHOWER. A squeegee and shower spray bottle are in each shower.
- **Towel hooks have been installed in every bedroom. Please do not drape wet towels over the furniture or stair railings! Take your towels back to your bedroom and hang them.**

Bedrooms: Quiltville Inn Retreat offers 4 guest bedrooms, with 3 beds each. Bedrooms are numbered 1, 2, 3 & 4 with bedroom #5 being used as private office/owners closet and teachers room by the management.

Each bed is accompanied by a small bedside table and wall-mounted reading lamp with USB port. Next to each bed is a power strip with 3 outlets and more USB ports. This should be sufficient for your CPAP machines, white noise machines and assorted chargeable items.

All beds are supplied with mattress and pillow protectors, linens, blankets and quilts. Extra quilts are available around the retreat on quilt racks and railings– choose one or bring your own favorite.

The Hen Den: We have made every effort to ensure a pleasurable stay for our guests by creating another space to relax and unwind: The Hen Den! Choose a comfy chair and gather around the wood stove for an evening of hand stitching and chat – be it binding, applique, knitting, crochet, or just enjoying a mug of hot tea with friends. Each of the 7 chairs come with an adjustable lamp perfect for hand work.

Phone Service: Cell phone coverage is limited in this area of Mouth of Wilson, VA and can be somewhat spotty. If your carrier is US Cellular, you should have no problem. All other carriers likely will have NO reception, but our wifi should enable you to connect and make your calls through wifi. The wifi is strong enough to make a call, send and receive emails, send/receive text messages, call through Facebook messenger or WhatsApp, update your Facebook or Instagram status, SOMETIMES stream music, but is likely not enough to stream Netflix, so if you watch movies on your iPad, please download them before you come.

Trash and Recycling: There are multiple trash cans located throughout the retreat. Outside the back porch next to the garage door, you'll find a large trash can for waste. Kitchen and bath sized trash liners are found inside the bottom of each trash can.

Heating and Air Conditioning: The heating/air conditioning was upgraded in 2019 with 3 split units added to the main floor. One in the kitchen, one in the dining room and one in the Quilting Quarters. Upstairs air conditioners/air source heat pumps have been installed to support heating and cooling needs and are zoned for front/back of house. We've done our best to regulate the room temperatures and heating zones but please feel free to adjust the temperatures as needed.

- Remotes for the split units on the main floor are found with each unit.
- The thermostat that controls the upstairs front bedrooms is found on the wall between bedrooms 2 and 3
- The thermostat that controls the upstairs back bedrooms 4 & 5 is on the hall wall outside the bath.
- There are ceiling mounted circulating fans dispersed throughout the retreat to promote air exchange. These are located in the Hen Den, upstairs front hallway, and all of the bedrooms.

Drinking Water: Our retreat has a private well. The water has been State/County tested by a licensed laboratory and is fresh, delicious and perfectly safe to drink. There is a Britta filtered pitcher in each fridge for your use, minimizing the need for disposable plastic water bottles.

Hot Water: We have installed 2 new 50-gallon gas hot water heaters so there will be plenty of hot water for everyone! There is no need to stagger showers during your stay. Please keep in mind, the hot water has to travel through all the pipes so it can sometimes take a bit to “get there” - please be patient. Hot water is usually running in under 2 minutes.

- **Fire extinguishers:** There are two (2) fire extinguishers above the kitchen fridge in case of an emergency. There is a fire extinguisher hanging in the Quilting Quarters.
- **EXCEPT** when immediate danger is present, please make every attempt to notify the owner/management in the event of any mechanical, electrical, septic or other household-related issue, problem or concern prior to notifying external parties. *****We are only seven miles away and can be here to help with any issue in a matter of minutes so please do not hesitate to call! Bonnie (336)749-3202 Dave (336)250-9962***

First Aid: The First Aid Kit and Wound Seal powder for rotary cutter accidents are found under the sink in the first-floor bath by the back entry. Please let us know what you use so we can replace it.

Emergency Contact Information:

- Quiltville Inn Retreat: 12615 Wilson Hwy, Mouth of Wilson VA 24363
 - Owners/Managers: Bonnie & Dave Hunter (336)749-3202 (336)250-9962
 - If we are unavailable, our on-call contact person will be listed on the fridge!
- **Dial 911** for Emergency Police, Fire, Hospital needs
- Power Outages: In the event of a power outage, our whole house generator should come on by itself. If needed, there are flashlights are found in each bedroom, emergency candles/ holders and matches can be found in one of the kitchen drawers. *Please call the owners to report the outage.

Check out Procedures: It is your responsibility to:

1. At the end of your stay, please remove the sheets and pillowcases from each bed that was occupied. Place sheets inside the pillowcase and leave them along with bath towels, hand towels, turban towels and wash cloths, dish cloths, kitchen towels and potholders in the designated baskets in the downstairs alcove behind the front stairs. Do not remove the mattress pads or pillow protectors, blanket, pillow and bedspread unless soiled.
2. Wipe down sewing tables so they are free of debris and residue. Sweep floors around the sewing stations and pick up any scraps, threads, trash and/or sharp objects (pins, needles) prior to leaving.
3. Collect and bag ALL trash throughout the retreat and tie bags tightly. (Kitchen sized trash bags are in each receptacle and the utility closet by the back door.) and place it in large trash receptacles outside. If your group produces more garbage than the trash bins allow, we ask that you tie the bags tightly and leave them beside the trash bins.
4. Please talk to me before leaving any food leftovers in the cabinets, refrigerators or freezers. Condiments may be left in the fridge for future guests if in original containers. Instead of throwing away good food, we like to make this available to our housekeeping staff.
5. If you spill in the fridge or microwave – wipe it up!

6. Please do not leave dirty dishes in the sink or on the counter. Wash pots and pans and put them away. Load and run dishwasher prior to your departure. (We will unload it for you!! – Just turn it on and leave the rest to us!) Dishwasher packs are found under the kitchen sink.
7. Please turn off lights, ceiling fans and other electronics before leaving.
8. Return craft items/tools, books, sewing tables, chairs, etc. to their original location. This will be very helpful as we do conduct post visit inventories.
9. Please close and lock the windows and doors before leaving.
10. Remember to sign our guestbook!
11. Please depart by NOON (check out time) on the last day of the rental period.
12. Have a safe journey home! ☺

Return Policy: Your group will have 7 days/or 1 week from the time of your departure to decide if you would like to return the next year on the same weekend. Contact us ASAP so plans can be put in place to secure those future dates and times for your group. ☺

Thank You!

We look forward to your stay at Quiltville Inn Retreat! Please let us know if you have any questions or special requests prior to your arrival. We want to make sure your stay is as enjoyable as possible!!

Bonnie & Dave Hunter, Quiltville.com